



SHIRLEY N. WEBER, Ph.D. | CALIFORNIA SECRETARY OF STATE

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December 11, 2023

The Honorable Nancy Skinner, Chair
Joint Legislative Budget Committee
1020 N Street, Room 553
Sacramento, CA 95814

The Honorable Phil Ting, Vice Chair
Joint Legislative Budget Committee
State Capitol, Room 553
Sacramento, CA 95814

Mr. Joe Stephanshaw, Director
Department of Finance
915 L Street
Sacramento, CA 95814

Dear Chairpersons Skinner, Ting and Director Stephanshaw:

Attached is the November 2023 report on the time it is taking to process various business filings, in accordance with the Budget Act of 2023 (Chapter 12, Statutes of 2023). Previous reports are posted on the Secretary of State's office website at <http://www.sos.ca.gov/administration/agency-reports/business-filing-processing-time-agency-reports>. If you have any questions about this report, please feel free to contact me at (916) 653-7244 or have your staff contact my Chief of the Business Programs Division, Betsy Bogart, at (916) 695-1197.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shirley N. Weber'.

Shirley N. Weber, Ph.D.
Secretary of State

Attachment

cc: Members, Joint Legislative Budget Committee
Hanz Hemann, Consultant, Joint Legislative Budget Committee
Ms. Erika Contreras, Secretary of the Senate
Ms. Cara L. Jenkins, Legislative Counsel

December 11, 2023

Secretary of State's Report to the Department of Finance and Joint Legislative Budget Committee

The Business Programs Division Filings Processing Budget Change Proposal was approved and incorporated into the Budget Act of 2023 (Chapter 12, Statutes of 2023). The Secretary of State is reporting on the 15th of each month to the Department of Finance and the Joint Legislative Budget Committee (JLBC) on the processing time for business filings.

This is the report for November 2023 and covers the period from November 1, 2023, through November 30, 2023.

Document Processing	Business Entities	Statement of Information	
Processing Times as of November 1, 2023	5 days	5 days	
Processing Times as of November 30, 2023	5 days	4 days	
Average Processing Times ¹	5 days	4 days	

Document Processing	Business Entities	Statement of Information	Total
Documents in Processing as of November 1, 2023	9,818	424	10,242
Documents Received during This Reporting Period	62,670	4,138	66,808
Documents Processed during This Reporting Period ²	65,483	4,529	70,012
Documents Awaiting Processing as of November 30, 2023	7,005	33	7,038
Documents Received since May 1, 2013	5,846,890	3,577,163	9,424,053
Documents Processed since May 1, 2013 ²	5,864,766	3,648,981	9,513,747
Preclear/Expedites Processed during This Reporting Period	2,646	0	2,646
Preclear/Expedites Processed since May 1, 2013	333,467	18,794	352,261

Staffing	Permanent	Limited Term	Total
BPD FY 2023/24 Authorized Positions	243.6	37.0	280.6
Filled Positions as of November 30, 2023	215.6	23.0	238.6
Vacant Positions as of November 30, 2023	28.0	14.0	42.0
Estimated Average Vacancy Rate for this Reporting Period	12%	40%	16%

Staffing	Total
Number of Temporary Workers	53
Hours Worked by Temporary Workers during This Reporting Period	3,444
Temporary Hours Worked since May 1, 2013	1,018,337
Overtime Hours Worked during This Reporting Period	4,470
Overtime Hours Worked since May 1, 2013	327,175

¹ The processing times shown for the first and final day of the reporting period are snapshots in time. Processing times, in the form of business days, are tracked on a daily basis throughout the reporting period and from that information, the average processing time for the month is calculated. Throughout the month, the processing times fluctuate daily (potentially higher or lower than the processing times noted at the beginning and/or end of the month) depending on the number of documents received each day (some days have higher volumes than others) and the number of documents processed. We continue to focus on online services, registrations, and statements of information to continue to support the California economy. Business Entities (BE) being added to bizfileOnline.sos.ca.gov in April 2022 have helped our BE and Statement of Information turnaround times, especially during our peak filing season.

² Documents processed include Preclear/Expedites processed.