



SHIRLEY N. WEBER, Ph.D. | CALIFORNIA SECRETARY OF STATE

1500 11th Street | Sacramento, CA 95814 | Tel 916.653.7244 | [www.sos.ca.gov](http://www.sos.ca.gov)

May 15, 2023

The Honorable Nancy Skinner, Chair  
Joint Legislative Budget Committee  
1020 N Street, Room 553  
Sacramento, CA 95814

The Honorable Phil Ting, Vice Chair  
Joint Legislative Budget Committee  
State Capitol, Room 553  
Sacramento, CA 95814

Mr. Joe Stephanshaw, Director  
Department of Finance  
915 L Street  
Sacramento, CA 95814

Dear Chairpersons Skinner, and Ting and Mr. Stephanshaw:

Attached is the April 2023 report on the time it is taking to process various business filings, in accordance with the Budget Act of 2022 (Chapter 45, Statutes of 2022). Previous reports are posted on the Secretary of State's office website at <http://www.sos.ca.gov/administration/agency-reports/business-filing-processing-time-agency-reports>. If you have any questions about this report, please feel free to contact me at (916) 653-7244 or have your staff contact my Chief of the Business Programs Division, Betsy Bogart, at (916) 695-1197.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shirley N. Weber'.

Shirley N. Weber, Ph.D.  
Secretary of State

Attachment

cc: Members, Joint Legislative Budget Committee  
Hanz Hemann, Consultant, Joint Legislative Budget Committee  
Ms. Erika Contreras, Secretary of the Senate  
Ms. Cara L. Jenkins, Legislative Counsel

May 15, 2023

## Secretary of State's Report to the Department of Finance and Joint Legislative Budget Committee

The Business Programs Division Filings Processing Budget Change Proposal was approved and incorporated into the Budget Act of 2022 (Chapter 45, Statutes of 2022). The Secretary of State is reporting on the 15th of each month to the Department of Finance and the Joint Legislative Budget Committee (JLBC) on the processing time for business filings.

This is the report for April 2023 and covers the period from April 1, 2023, through April 30, 2023.

Document Processing	Business Entities	Statement of Information
Processing Times as of April 1, 2023	5 days	5 days
Processing Times as of April 30, 2023	5 days	7 days
Average Processing Times <sup>1</sup>	5 days	8 days

Document Processing	Business Entities	Statement of Information	Total
Documents in Processing as of April 1, 2023	19,595	2,040	21,635
Documents Received during This Reporting Period	87,714	6,253	93,967
Documents Processed during This Reporting Period <sup>2</sup>	87,234	6,899	94,133
Documents Awaiting Processing as of April 30, 2023	20,075	1,394	21,469
Documents Received since May 1, 2013	5,413,229	3,541,366	8,954,595
Documents Processed since May 1, 2013 <sup>2</sup>	5,418,035	3,611,823	9,029,858
Preclear/Expedites Processed during This Reporting Period	2,514	0	2,514
Preclear/Expedites Processed since May 1, 2013	316,125	18,794	334,919

Staffing	Permanent	Limited Term	Total
BPD FY 2022/23 Authorized Positions	243.6	37.0	280.6
Filled Positions as of April 30, 2023	216.6	22.0	238.6
Vacant Positions as of April 30, 2023	27.0	15.0	42.0
Estimated Average Vacancy Rate for this Reporting Period	11%	41%	15%

Staffing	Total
Number of Temporary Workers	50
Hours Worked by Temporary Workers during This Reporting Period	3,380
Temporary Hours Worked since May 1, 2013	988,146
Overtime Hours Worked during This Reporting Period	4,768
Overtime Hours Worked since May 1, 2013	298,998

<sup>1</sup> The processing times shown for the first and final day of the reporting period are snapshots in time. Processing times, in the form of business days, are tracked on a daily basis throughout the reporting period and from that information, the average processing time for the month is calculated. Throughout the month, the processing times fluctuate daily (potentially higher or lower than the processing times noted at the beginning and/or end of the month) depending on the number of documents received each day (some days have higher volumes than others) and the number of documents processed. We continue to focus on online services, registrations, and statements of information to continue to support the California economy. Business Entities (BE) being added to bizfileOnline.sos.ca.gov in April 2022 have helped our BE and Statement of Information turnaround times, especially during our peak filing season. Statements of Information processing times are higher than 5 days because staff are being split between filings and public inquiries (phones and emails).

<sup>2</sup> Documents processed include Preclear/Expedites processed.