



SHIRLEY N. WEBER, Ph.D. | CALIFORNIA SECRETARY OF STATE

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November 15, 2022

The Honorable Nancy Skinner, Chair  
Joint Legislative Budget Committee  
1020 N Street, Room 553  
Sacramento, CA 95814

The Honorable Phil Ting, Vice Chair  
Joint Legislative Budget Committee  
State Capitol, Room 553  
Sacramento, CA 95814

Mr. Joe Stephenshaw, Director  
Department of Finance  
915 L Street  
Sacramento, CA 95814

Dear Chairpersons Skinner, and Ting and Mr. Stephenshaw:

Attached is the October 2022 report on the time it is taking to process various business filings, in accordance with the Budget Act of 2022 (Chapter 45, Statutes of 2022). Previous reports are posted on the Secretary of State's office website at <http://www.sos.ca.gov/administration/agency-reports/business-filing-processing-time-agency-reports>. If you have any questions about this report, please feel free to contact me at (916) 653-7244 or have your staff contact my Chief of the Business Programs Division, Betsy Bogart, at (916) 695-1197.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shirley N. Weber".

Shirley N. Weber, Ph.D.  
Secretary of State

Attachment

cc: Members, Joint Legislative Budget Committee  
Hanz Hemann, Consultant, Joint Legislative Budget Committee  
Ms. Erika Contreras, Secretary of the Senate  
Ms. Cara L. Jenkins, Legislative Counsel

## Secretary of State's Report to Department of Finance and Joint Legislative Budget Committee

The Business Programs Division Filings Processing Budget Change Proposal was approved and incorporated into the Budget Act of 2022 (Chapter 45, Statutes of 2022). The Secretary of State is reporting on the 15th of each month to the Department of Finance and the Joint Legislative Budget Committee (JLBC) on the processing time for business filings.

This is the report for October 2022 and covers the period of October 1, 2022, through October 31, 2022.

Document Processing	Business Entities	Statement of Information
Processing Times as of October 1, 2022	6 days	10 days
Processing Times as of October 31, 2022	5 days	5 days
Average Processing Times <sup>1</sup>	5 days	8 days

Document Processing	Business Entities	Statement of Information	Total
Documents in Processing as of October 1, 2022	7,397	4,201	11,598
Documents Received during This Reporting Period	56,628	5,951	62,579
Documents Processed during This Reporting Period <sup>2</sup>	58,412	9,817	68,229
Documents Awaiting Processing as of October 31, 2022	5,613	335	5,948
Documents Received since May 1, 2013	4,910,747	3,504,902	8,415,649
Documents Processed since May 1, 2013 <sup>2</sup>	4,930,015	3,576,418	8,506,433
Preclear/Expedites Processed during This Reporting Period	2,186	0	2,186
Preclear/Expedites Processed since May 1, 2013	300,100	18,794	318,894

Staffing	Permanent	Limited Term	Total
BPD FY 2022/23 Authorized Positions	243.6	37.0	280.6
Filled Positions as of October 31, 2022	215.6	20.0	235.6
Vacant Positions as of October 31, 2022	28.0	17.0	45.0
Estimated Average Vacancy Rate for this Reporting Period	10%	46%	15%

Staffing	Total
Number of Temporary Workers	49
Hours Worked by Temporary Workers during This Reporting Period	3,793
Temporary Hours Worked since May 1, 2013	967,679
Overtime Hours Worked during This Reporting Period	3,313
Overtime Hours Worked since May 1, 2013	272,513

<sup>1</sup> The processing times shown for the first and final day of the reporting period are snapshots in time. Processing times, in the form of business days, are tracked on a daily basis throughout the reporting period and from that information, the average processing time for the month is calculated. Throughout the month, the processing times fluctuate daily depending on the number of documents received each day (some days have higher volumes than others) and the number of documents processed. Due to the COVID-19 pandemic and the rise in COVID cases in California, we continue to have limited staff in the office at a given time. We continue to focus on online services, registrations, and statements of information to continue to support the California economy. We continue to balance staffing resources between processing documents and responding to high volumes of customer inquiries.

<sup>2</sup> Documents Processed include Preclear/Expedites processed