



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
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November 16, 2020

The Honorable Holly Mitchell, Chair
The Joint Legislative Budget Committee
1020 N Street, Room 553
Sacramento, CA 95814

Ms. Keely Bosler, Director
Department of Finance
915 L Street
Sacramento, CA 95814

Dear Senator Mitchell and Ms. Bosler:

Attached is the October 2020 report on the time it is taking to process various business filings, in accordance with the Budget Act of 2020 (Chapter 6, Statutes of 2020). Previous reports are posted on the Secretary of State's office website at www.sos.ca.gov/administration/agency-reports/business-filing-processing-time-agency-reports. If you have any questions about this report, please feel free to contact me at (916) 653-7244 or have your staff contact my Chief of the Business Programs Division, Betsy Bogart, at (916) 695-1197.

Sincerely,

Alex Padilla
Secretary of State

Attachment

cc: Ms. Diane Boyer-Vine, Legislative Counsel

November 16, 2020

Secretary of State's Report to Department of Finance and Joint Legislative Budget Committee

The Business Programs Division Filings Processing Budget Change Proposal was approved and incorporated into the Budget Act of 2020 (Chapter 6, Statutes of 2020). The Secretary of State is reporting on the 15th of each month to the Department of Finance and the Joint Legislative Budget Committee (JLBC) on the processing time for business filings.

This is the report for October 2020 and covers the period of October 1, 2020 through October 31, 2020.

Document Processing	Business Entities	Statements of Information
Processing Times as of October 1, 2020	7 days	4 days
Processing Times as of October 31, 2020	5 days	5 days
Average Processing Times ¹	6 days	5 days

Document Processing	Business Entities	Statements of Information	Total
Documents in Processing as of October 1, 2020	7,758	1,955	9,713
Documents Received during This Reporting Period	54,397	12,764	67,161
Documents Processed during This Reporting Period ²	56,709	13,831	70,540
Documents Awaiting Processing as of October 31, 2020	5,446	888	6,334
Documents Received since May 1, 2013	3,519,185	3,232,989	6,752,174
Documents Processed since May 1, 2013	3,538,620	3,303,952	6,842,572
Preclear/Expedites Processed during This Reporting Period	2,352	71	2,423
Preclear/Expedites Processed since May 1, 2013	283,598	18,731	302,329

Staffing	Permanent	Limited Term	Total
BPD FY 2020/21 Authorized Positions	258.6	37.0	295.6
Filled Positions as of October 31, 2020	245.6	19.0	264.6
Vacant Positions as of October 31, 2020	13.0	18.0	31.0
Estimated Average Vacancy Rate for this Reporting Period	8%	48%	13%

Staffing	Total
Number of Temporary Workers	78
Hours Worked by Temporary Workers during This Reporting Period	6,812
Temporary Hours Worked since May 1, 2013	829,125
Overtime Hours Worked during This Reporting Period	3,579
Overtime Hours Worked since May 1, 2013	206,681

¹ The processing times shown for the first and final day of the reporting period are snapshots in time. Processing times, in the form of business days, are tracked on a daily basis throughout the reporting period and from that information, the average processing time for the month is calculated. Throughout the month, the processing times fluctuate daily depending on the number of documents received each day (some days have higher volumes than others) and the number of documents processed.

² Documents Processed includes Preclear/Expedites processed.