



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
1500 11th Street, 6th floor | Sacramento, CA 95814 | Tel 916.653.7244 | Fax 916.653.4620 | www.sos.ca.gov

August 13, 2020

The Honorable Holly Mitchell, Chair
The Joint Legislative Budget Committee
1020 N Street, Room 553
Sacramento, CA 95814

Ms. Keely Bosler, Director
Department of Finance
915 L Street
Sacramento, CA 95814

Dear Senator Mitchell and Ms. Bosler:

Attached is the July 2020 report on the time it is taking to process various business filings, in accordance with the Budget Act of 2019 (Chapter 23, Statutes of 2019). Previous reports are posted on the Secretary of State's office website at www.sos.ca.gov/administration/agency-reports/business-filing-processing-time-agency-reports. If you have any questions about this report, please feel free to contact me at (916) 653-7244 or have your staff contact my Chief of the Business Programs Division, Betsy Bogart, at (916) 695-1197.

Sincerely,

A handwritten signature in black ink that reads "Alex Padilla".

Alex Padilla
Secretary of State

Attachment

cc: Ms. Diane Boyer-Vine, Legislative Counsel

August 13, 2020

Secretary of State's Report to Department of Finance and Joint Legislative Budget Committee

The Business Programs Division Filings Processing Budget Change Proposal was approved and incorporated into the Budget Act of 2019 (Chapter 23, Statutes of 2019). The Secretary of State is reporting on the 15th of each month to the Department of Finance and the Joint Legislative Budget Committee (JLBC) on the processing time for business filings.

This is the report for July 2020 and covers the period of July 1, 2020 through July 31, 2020.

Document Processing	Business Entities	Statements of Information
Processing Times as of July 1, 2020	12 days	3 days
Processing Times as of July 31, 2020	12 days	2 days
Average Processing Times ¹	12 days	3 days

Document Processing	Business Entities	Statements of Information	Total
Documents in Processing as of July 1, 2020	7,851	1,946	9,797
Documents Received during This Reporting Period	56,451	12,228	68,679
Documents Processed during This Reporting Period ²	58,651	13,752	72,403
Documents Awaiting Processing as of July 31, 2020	5,651	422	6,073
Documents Received since May 1, 2013	3,371,896	3,194,330	6,566,226
Documents Processed since May 1, 2013	3,391,126	3,265,759	6,656,885
Preclear/Expedites Processed during This Reporting Period	2,486	78	2,564
Preclear/Expedites Processed since May 1, 2013	276,349	18,509	294,858

Staffing	Permanent	Limited Term	Total
BPD FY 2020/21 Authorized Positions	258.6	36.0	294.6
Filled Positions as of July 31, 2020	234.6	19.0	253.6
Vacant Positions as of July 31, 2020	24.0	17.0	41.0
Estimated Average Vacancy Rate for this Reporting Period	9%	47%	13%

Staffing	Total
Number of Temporary Workers	86
Hours Worked by Temporary Workers during This Reporting Period	9,677
Temporary Hours Worked since May 1, 2013	808,505
Overtime Hours Worked during This Reporting Period	1,675
Overtime Hours Worked since May 1, 2013	198,167

¹ The processing times shown for the first and final day of the reporting period are snapshots in time. Processing times, in the form of business days, are tracked on a daily basis throughout the reporting period and from that information, the average processing time for the month is calculated. Throughout the month, the processing times fluctuate daily depending on the number of documents received each day (some days have higher volumes than others) and the number of documents processed. The COVID-19 pandemic and staff availability are impacting our processing times. We continue to focus on online services, registrations, and statements of information in hopes of helping California businesses and the California economy. California Business Connect online services continue to help our processing times and have allowed some staff to telework while processing online submissions. Online services are processed within 0-3 days.

² Documents Processed includes Preclear/Expedites processed