



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
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June 15, 2020

The Honorable Holly Mitchell, Chair
The Joint Legislative Budget Committee
1020 N Street, Room 553
Sacramento, CA 95814

Ms. Keely Bosler, Director
Department of Finance
915 L Street
Sacramento, CA 95814

Dear Senator Mitchell and Ms. Bosler:

Attached is the May 2020 report on the time it is taking to process various business filings, in accordance with the Budget Act of 2019 (Chapter 23, Statutes of 2019). Previous reports are posted on the Secretary of State's office website at www.sos.ca.gov/administration/agency-reports/business-filing-processing-time-agency-reports. If you have any questions about this report, please feel free to contact me at (916) 653-7244 or have your staff contact my Chief of the Business Programs Division, Betsy Bogart, at (916) 695-1197.

Sincerely,

A handwritten signature in black ink that reads "Alex Padilla".

Alex Padilla
Secretary of State

Attachment

cc: Ms. Diane Boyer-Vine, Legislative Counsel

June 15, 2020

Secretary of State’s Report to Department of Finance and Joint Legislative Budget Committee

The Business Programs Division Filings Processing Budget Change Proposal was approved and incorporated into the Budget Act of 2019 (Chapter 23, Statutes of 2019). The Secretary of State is reporting on the 15th of each month to the Department of Finance and the Joint Legislative Budget Committee (JLBC) on the processing time for business filings.

This is the report for May 2020 and covers the period of May 1, 2020 through May 30, 2020.

Document Processing	Business Entities	Statements of Information
Processing Times as of May 1, 2020	8 days	5 days
Processing Times as of May 30, 2020	8 days	4 days
Average Processing Times ¹	16 days	4 days

Document Processing	Business Entities	Statements of Information	Total
Documents in Processing as of May 1, 2020	13,012	1,500	14,512
Documents Received during This Reporting Period	36,759	12,663	49,422
Documents Processed during This Reporting Period ²	42,599	13,367	55,966
Documents Awaiting Processing as of May 30, 2020	7,172	796	7,968
Documents Received since May 1, 2013	3,273,844	3,167,808	6,441,652
Documents Processed since May 1, 2013	3,291,553	3,238,863	6,530,416
Preclear/Expedites Processed during This Reporting Period	-	-	-
Preclear/Expedites Processed since May 1, 2013	273,174	18,412	291,586

Staffing	Permanent	Limited Term	Total
BPD FY 2019/20 Authorized Positions	254.6	39.0	293.6
Filled Positions as of May 30, 2020	235.6	20.0	255.6
Vacant Positions as of May 30, 2020	19.0	19.0	38.0
Estimated Average Vacancy Rate for this Reporting Period	7%	49%	13%

Staffing	Total
Number of Temporary Workers	82
Hours Worked by Temporary Workers during This Reporting Period	6,488
Temporary Hours Worked since May 1, 2013	790,387
Overtime Hours Worked during This Reporting Period	2,339
Overtime Hours Worked since May 1, 2013	194,947

¹ The processing times shown for the first and final day of the reporting period are snapshots in time. Processing times, in the form of business days, are tracked on a daily basis throughout the reporting period and from that information, the average processing time for the month is calculated. Throughout the month, the processing times fluctuate daily depending on the number of documents received each day (some days have higher volumes than others) and the number of documents processed. COVID-19 Shelter at Home Executive Order along with the office closures impacted our processing times in May. We continue to focus on online services, registrations, and statements of information in hopes of helping the California economy. Per regulations, we suspended expedited services in May to keep up with the non-expedites submissions and expect to resume 24-hour expedites in June. California Business Connect online services continue to help our processing times and allowed some staff to telework while processing online submissions. Online services are processed within 0-3 days.

² Documents Processed includes Preclear/Expedites processed